

The Government of Jersey requires organisations whose activities have 2 or more people to be within 2 metres of each other for longer than 15 minutes, to ask for contact information from students, for the purpose of supporting its contact-tracing efforts.

How will you be collecting my data?

At the beginning of every session you will be provided this guidance sheet and a paper slip to fill in.

What information will JRC be asking for?

You will be asked to provide your name, contact telephone number, the time you entered and the time you left the venue.

You already have my name and telephone number, why do I need to provide it again?

We have obtained your data for the attendance of courses, in complying with this new requirement, we will be collecting personal information of students for a different purpose. In assisting with the Government of Jersey's contact-tracing efforts, organisations must remember to comply with the Data Protection (Jersey) Law 2018 (the Law).

What you will do with my data?

These paper slips will be collected by the trainers at the end of the session and secured in a sealed envelope with course name, date and time. This envelope will be stored in the college safe at Lincoln Chambers, 31 Broad Street, St Helier, JE2 3RR.

This data will be only be used for the Government's contact tracing purposes. If requested, your information will be stored on Government systems until no longer required.



What should I do If I start showing symptoms of COVID-19?

Please contact the COVID-19 hotline on 01534 445566.

How will I be contacted if someone has tested positive COVID-19?

That student will contact the COVID-19 hotline, the contact tracing team will contact the organisations the student had visited. The contact information stored in our safe will be provided to the Government Contact Tracing team and they will be in direct contact to advise you further.

What if I don't want to give consent?

It is important to note that students have the option to refuse to provide that information, and organisations cannot deny service to students who do not provide this information.

Where can I find more information on contact tracing and storing my data?

If you have questions about what is happening to your personal information and how to exercise your individual rights under the Law, you can contact the JOIC team via enquiries@jerseyoic.org or by calling the JOIC office on 01534 716530. Further data protection guidance is also available at <https://www.jerseyoic.org/resource-room/>