



## Jersey Recovery College – Volunteer role description EVENT/ OUTREACH VOLUNTEER

Title	Recovery College Events/ Outreach volunteer
Reports to	Operations and Administration Coordinator
Hours	Flexible – as and when required.
Contract details	Voluntary.
Key responsibilities	<ul style="list-style-type: none"> <li>• Represent JRC at community events.</li> <li>• Raise awareness of JRC in the community.</li> </ul>
Role description	<p><b>Represent JRC at community events</b></p> <ul style="list-style-type: none"> <li>• Manage our stand at community events.</li> <li>• Answer questions from the public about the charity and signpost where necessary.</li> <li>• Assist with setting-up and taking down our stand.</li> <li>• Assist with any other logistics around outreach events.</li> <li>• Possibility of presenting on the charity at events with appropriate training.</li> <li>• Keep up-to-date with any developments in the charity.</li> </ul> <p><b>Raise awareness of JRC in the community</b></p> <ul style="list-style-type: none"> <li>• Help JRC raise awareness in the community by distributing posters, flyers etc. when required</li> <li>• Identify opportunities for outreach and raising the profile of JRC.</li> </ul> <p><b>Promote JRC culture</b></p> <ul style="list-style-type: none"> <li>• Have a solid understanding of the charity and be able to answer questions on it if required.</li> <li>• Positively represent JRC at all times.</li> <li>• Respect individuality, diversity and ethics in the community.</li> <li>• Promote recovery model and recovery-based language.</li> <li>• Make everyone who approaches you about the charity feel valued.</li> <li>• Adhere to all policies including health and safety, confidentiality, safeguarding.</li> <li>• Undertake any training.</li> </ul>
Required skills / attributes	<ul style="list-style-type: none"> <li>• A passion for Jersey Recovery College.</li> <li>• This role would suit a student who has already undertaken a few of our courses.</li> <li>• A passion for recovery in mental health and empowering people to achieve this.</li> <li>• An understanding of the principles of co-production.</li> <li>• Ability to work as part of a team.</li> <li>• It would be desirable if you have, or would be willing to, attend a JRC course to understand the service more.</li> </ul>